



U.S. Naval Ship Repair Facility and Japan Regional Maintenance Center Yokosuka and Sasebo, Japan

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Vacancy Announcement # DON1101-OS

POSITION: Work Integration Manager, GS-1101-13

SALARY: \$66,951 - \$87,039 Per Annum

RECRUITMENT, RELOCATION OR RETENTION INCENTIVE: May be authorized. See chart below.

LIVING QUARTERS ALLOWANCE: See chart below.

POST ALLOWANCE: See chart below.

ADDITIONAL ALLOWANCES: See chart below.

LOCATION: Production Department, Repair Division, Carrier Production Office (Code 333), Yokosuka, Japan

MAJOR DUTIES:

This position is located in the Repair Division, Production Department, U.S. Naval Ship Repair Facility and Japan Regional Maintenance Center (SRF-JRMC). The Work Integration Manager is responsible for the integration of all work performed on any given project and will use sequencing and scheduling processes pertaining to the development and issue of all scheduling products for construction, maintenance, repair, manufacturing, conversion, and recycle on ships, cranes, and/or miscellaneous projects. The incumbent integrates production work authorized for the Repair Facility, Ship's Force and other maintenance providers for each project by ensuring the sequencing and scheduling of all production work supports the project team's strategy. Plan, organizes, and directs the activities of the Work Integration Branch ensuring work integration complies with legal and regulatory requirements and meets customer needs. Develop goals and objectives that integrate organization and scheduling objectives. Researches, interprets, analyzes and applies NAVSEA, COMFLTFORCOMINST, Technical specifications, Baseline industrial manuals, etc. Establish policies and procedures for accomplishment of SRF-JRMC work integration function. Ensures Ship's Force and other maintenance providers have the proper authorization, clearance, and training for performing work during depot level availabilities inside the repair facility. Actively participates in defining contracted work to ensure the final contract takes into account integration issues, including environmental/safety, work control, and facilities/services. Review the Maintenance Work Order's (MWO) for each contract awarded by the Repair Facility for any given project. Reviews contracts and is the Technical Authority for shipboard services for adequacy of waterfront controls. Identify all non-shipyard work (NSW). Identifies and assesses the impact of new NSW and ensures the work is immediately identified to appropriate Project personnel. Develop a planning budget for the integration of NSW. Represent SRF-JRMC with a variety of installation and functional area organizations. Provide information to other senior project personnel such as Carrier Program Manager to redirect priorities of the availability. Closely coordinates with the nuclear project Work Integration Manager from PSNY on production work, to include all outside maintenance provider work. Meets with key customer and coordinating officials to assess customer satisfaction, explain organization policy and procedures, and resolve problems that arise. Supervises and oversees the management of the Work Integration Team, and is responsible for the daily operation of work integration for projects assigned. Advises and provides counsel to employees regarding policies, procedures, and directives of management. Selects or recommends selection of candidates for vacancies, promotions, details, and reassignments in consideration of skills and qualifications, mission requirements, and EEO and diversity objectives.

EVALUATION FACTORS (Knowledge, Skills, and Abilities)

1. Knowledge of shipboard production work scheduling and sequencing, to include theory of constraints, networking, and critical path analysis.
2. Knowledge of industrial production principles, practices, organizations, facilities, equipment and manufacturing processes of a shipyard.
3. Knowledge of Ship Project Management process methodology to include initiation, planning, execution, control, and closure/certification.
4. Knowledge of basic mechanical engineering principles, practices, methods, and techniques.

5. Skill and knowledge of scheduling theory and proficient in computer keyboarding and the MS Office suite applications to include the MS Project.
6. Knowledge of safety and security regulations, practices, and procedures.
7. Ability to plan, organizes, supervise, and communicate effectively, both orally and in writing.

WHO MAY APPLY: ALL CURRENT FEDERAL EMPLOYEES SERVING UNDER CAREER OR CAREER CONDITIONAL APPOINTMENTS IN THE COMPETITIVE SERVICE; REINSTATEMENT ELIGIBLES, ALL OTHER US CITIZENS IN THE JAPAN AREA FOR WHICH THERE IS AN APPOINTING AUTHORITY, VEOA ELIGIBLES, AND ICTAP WORLDWIDE.

HOW TO APPLY: To apply for this job announcement, you must submit your resume to HRSC Pacific, Honolulu, Hawaii via the following link (Note: you must login to your CHART account first):

HYPERLINK: <https://www.donhr.navy.mil>

1. Click on: Jobs, Jobs, Jobs
2. Click on: Jobs, Jobs, Jobs
3. Click on Search for Jobs
4. Answer the three questions and then click Continue.
5. Under the Announcement Number box, enter DON1101-OS and click Search.
6. Follow the instructions in the How to Apply section.

New CHART application procedures are available on the following link:

HYPERLINK: <http://hro.cnj.navy.mil>

Click on: Hot Items

Please refer your questions to the DON Resume Intake and Employment Information Center in San Diego, CA. Their office hours are Monday through Friday, 0600 to 1800 hours Pacific Time. Preferred method of contact is use of the "Contact the Webmaster" link at <https://chart.donhr.navy.mil>. For those without access to the internet, the following phone numbers are available: 1-800-378-4559 or DSN 245-5733.

NOTES:

1. Initial tour of duty is 36 months.
2. Pay retention will be granted to all applicants recruited overseas who accept a downgrade when there is no step in the lower grade that equals or exceeds their current basic rate of pay.
3. Recruitment, Relocation, or Retention Incentive (up to 25% of base salary) may be authorized.
4. Benefits and allowances afforded in the foreign area are administered by the Department of State and are subject to change at anytime without advance notice.
5. Military Spouse Preference eligibles will lose their preference upon acceptance or declination of a job offer.
6. Selectees who currently reside outside the foreign area may be eligible for foreign allowances (as applicable in accordance with the DSSR), transportation agreement and payment of travel expenses (in accordance with the Joint Travel Regulations Vol II).
7. Locality pay does not apply in the overseas areas. Locality rate of pay will not be used for pay setting when transferring to the foreign area.
8. Selectee may be required to complete a one-year Supervisory or Managerial Probationary period.
9. Full performance level of this position is GS-13.
10. This is an Emergency-Essential position. In the event of a crisis situation of war, the incumbent must continue to perform assigned duties to support mission requirements until relieved by proper authority.
11. Selectee may be required to successfully complete a probationary period.
12. Must have or be able to obtain and maintain a Secret Security Clearance as a condition of employment. Failure to obtain and maintain the required level of clearance may result in the withdrawal of a position offer or removal. If you possess a security clearance, please indicate the level and termination date in your resume.
13. This position is subject to the five year overseas rotation policy.
14. Household goods up to 18,000 may be shipped at no cost to the selectee. Fees for Non-temporary storage for household good left in the United States will be paid by SRF-JRMC
15. For more information on living and working conditions in Japan go to <http://hro.cnj.navy.mil/lwcondition/index.htm>.

GS-13

SALARY AND ALLOWANCES PAID IN YOKOSUKA, JAPAN

Note: The following is provided as basic information only. Living Quarters Allowance and Post Allowance are subject to change without notice. Amounts shown are in U.S. dollars.

RECRUITMENT, RELOCATION OR RETENTION INCENTIVES

| STEP | SALARY | UP TO 25% OF BASIC PAY | NOTE: One of the Incentives may be paid to a selectee who meets the applicable criteria below: |
|------|--------|------------------------|--|
| 10 | 87,039 | 21,760 | 1. Up to 25% Recruitment Incentive may be paid to a selectee who had not been previously employed by the Federal Civil Service or to a former Federal employee with at least a year break in service. This is a one-time lump sum payment. |
| 9 | 84,807 | 21,202 | |
| 8 | 82,575 | 20,644 | |
| 7 | 80,343 | 20,086 | 2. In addition to the Recruitment Incentive, pay may be set above the first step based on the selectee's superior qualifications. |
| 6 | 78,111 | 19,528 | |
| 5 | 75,879 | 18,970 | 3. Up to 25% Relocation Incentive may be paid to a selectee who is a current Federal Civil Service employee in a different commuting area. This is a one-time lump sum payment. |
| 4 | 73,647 | 18,412 | |
| 3 | 71,415 | 17,854 | |
| 2 | 69,183 | 17,296 | 4. Up to 25% Retention Incentive may be paid to a current SRF-JRMC employee with one or more years of continuous service. This may be a one-time lump sum payment or may be paid over 26 payperiods. |
| 1 | 66,951 | 16,738 | |

LIVING QUARTERS ALLOWANCE (LQA)

LQA is a quarters allowance granted to an employee for the annual cost of suitable, adequate, living quarters for the employee and his/her family. LQA includes rent, utilities, rental of garage space, separate rental of furniture, agent's fee, and landlord appreciation fee. The amount of LQA granted depends on family size.

| NUMBER OF FAMILY MEMBERS | WOF | W 1 DEP | W 2/3 DEP | W 4/5 DEP | W 6+ DEP |
|--------------------------|--------|---------|-----------|-----------|----------|
| AMOUNT | 34,700 | 40,300 | 44,330 | 48,360 | 52,390 |

POST ALLOWANCE (PAL) - based on average 30% post classification

PAL is a cost of living allowance granted to an employee officially stationed at a post in a foreign area where the cost of living, exclusive of quarters costs, is substantially higher than in Washington, D.C. The amount of PAL granted depends on the salary and family size. PAL is not taxed.

| SALARY RANGE | WOF | W 1 DEP | W 2 DEP | W 3 DEP | W 4 DEP | W 5+ DEP |
|-----------------|-------|---------|---------|---------|---------|----------|
| 85,000 - 89,999 | 9,030 | 10,170 | 11,310 | 11,880 | 12,990 | 13,560 |
| 80,000 - 84,999 | 8,760 | 9,840 | 10,920 | 11,490 | 12,570 | 13,110 |
| 75,000 - 79,999 | 8,430 | 9,480 | 10,560 | 11,070 | 12,120 | 12,660 |
| 71,000 - 74,999 | 8,160 | 9,150 | 10,170 | 10,680 | 11,700 | 12,210 |
| 67,000 - 70,999 | 7,890 | 8,850 | 9,840 | 10,350 | 11,310 | 11,820 |
| 63,000 - 66,999 | 7,590 | 8,550 | 9,510 | 9,960 | 10,920 | 11,400 |

ADDITIONAL ALLOWANCES

1. FOREIGN TRANSFER ALLOWANCE - up to 10 days temporary lodging, meals, and laundry prior to departing CONUS.

2. MISCELLANEOUS EXPENSE ALLOWANCE - a flat rate of \$500.00 for without family or \$1,000.00 for with family.

3. TEMPORARY QUARTERS SUBSISTENCE ALLOWANCE - up to 90 days temporary lodging, meal, and laundry in Yokosuka.